HOSPITAL SECURITY INSPECTION CHECKLIST

GENERAL INFORMATION

Name: _____

Date: _____

Location: _____

Perimeter And Exterior Security

☐ Yes ☐ No — Perimeter fencing is intact around hospital grounds

☐ Yes ☐ No — Exterior lighting illuminates hospital walkways at night

☐ Yes ☐ No — Parking areas are patrolled by hospital security

☐ Yes ☐ No — Emergency vehicle access routes remain unobstructed

Entrances And Access Control

☐ Yes ☐ No — Main hospital entrances are staffed during operating hours

☐ Yes ☐ No — Staff ID badges are visibly worn inside hospital

☐ Yes ☐ No — Electronic door locks function on restricted entrances

☐ Yes ☐ No — After-hours entrances remain locked overnight

Emergency Department Security

☐ Yes ☐ No — Emergency department entrance is controlled after triage

☐ Yes ☐ No — Waiting room is visible from security post

☐ Yes ☐ No — Panic buttons are installed in triage areas

☐ Yes ☐ No — Weapons screening is conducted at emergency entrance

Restricted And Sensitive Areas

☐ Yes ☐ No — Pharmacy access is limited to authorized staff

☐ Yes ☐ No — Infant nursery doors remain locked at all times

☐ Yes ☐ No — Medical records storage is locked when unattended

☐ Yes ☐ No — Morgue access is restricted to authorized personnel

Cctv, Alarms And Communication Systems

☐ Yes ☐ No — CCTV cameras cover main hospital entrances

☐ Yes ☐ No — Security cameras are operational in parking areas

☐ Yes ☐ No — Intrusion alarms are tested in restricted areas

☐ Yes ☐ No — Security radios function throughout hospital buildings

Security Staffing And Patrols

☐ Yes ☐ No — Security officers are posted at designated hospital locations

☐ Yes ☐ No — Patrols cover wards during night shifts

☐ Yes ☐ No — Security staff wear identifiable hospital uniforms

☐ Yes ☐ No — Escort services are available for hospital staff

Incident Reporting And Emergency Preparedness

☐ Yes ☐ No — Security incident logs are completed for hospital events

☐ Yes ☐ No — Lockdown procedures are posted in clinical areas

☐ Yes ☐ No — Violent incident reports are filed promptly

☐ Yes ☐ No — Emergency contact numbers are displayed at security posts

FINAL NOTES

Inspector Comments:

_____

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Inspector Name: _____

Inspector Email: _____

Inspection Date: _____

☐ **I confirm this inspection was completed accurately**

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