FOREIGN TRADE ZONE INSPECTION

GENERAL INFORMATION

Name: _____

Date: _____

Location: _____

Zone Boundaries And Physical Security

☐ Yes ☐ No — FTZ boundary fencing is intact

☐ Yes ☐ No — FTZ boundary signage is clearly posted

☐ Yes ☐ No — Perimeter gates remain locked when unattended

☐ Yes ☐ No — Security lighting illuminates FTZ entrances

Access Control And Personnel

☐ Yes ☐ No — Only authorized personnel enter the FTZ

☐ Yes ☐ No — Visitor entry is recorded in access log

☐ Yes ☐ No — Employee identification is visible inside the FTZ

☐ Yes ☐ No — Access credentials are issued only to authorized staff

Merchandise Admission And Documentation

☐ Yes ☐ No — Admission documents accompany incoming FTZ merchandise

☐ Yes ☐ No — Incoming merchandise is inspected at FTZ admission

☐ Yes ☐ No — Zone status is assigned to admitted merchandise

☐ Yes ☐ No — Country of origin is marked on foreign merchandise

Inventory Control And Storage

☐ Yes ☐ No — FTZ inventory records match physical stock

☐ Yes ☐ No — Merchandise is segregated by zone status

☐ Yes ☐ No — Zone-restricted merchandise is stored separately

☐ Yes ☐ No — Inventory counts are performed on schedule

Merchandise Handling And Operations

☐ Yes ☐ No — Merchandise manipulation is authorized before processing

☐ Yes ☐ No — Manufacturing occurs only in approved FTZ areas

☐ Yes ☐ No — Damaged FTZ merchandise is reported to CBP

☐ Yes ☐ No — Merchandise destruction is documented by FTZ operator

Customs Procedures And Withdrawals

☐ Yes ☐ No — FTZ withdrawals are documented before release

☐ Yes ☐ No — Duties are paid on domestic FTZ withdrawals

☐ Yes ☐ No — Inter-zone transfers are authorized before shipment

☐ Yes ☐ No — Export shipments are verified before FTZ departure

Records And Compliance Reporting

☐ Yes ☐ No — FTZ operator agreement is current

☐ Yes ☐ No — Annual FTZ reconciliation is submitted on time

☐ Yes ☐ No — Previous CBP findings have been corrected

☐ Yes ☐ No — FTZ records are available for CBP review

FINAL NOTES

Inspector Comments:

_____

_____

_____

_____

Inspector Name: _____

Inspector Email: _____

Inspection Date: _____

☐ **I confirm this inspection was completed accurately**

Powered by: FIELD EAGLE www.fieldeagle.com