DATA CENTER PHYSICAL SECURITY INSPECTION CHECKLIST

GENERAL INFORMATION

Name: _____

Date: _____

Location: _____

Perimeter And Exterior Security

☐ Yes ☐ No — Perimeter fencing is intact around data center site

☐ Yes ☐ No — Exterior gates are locked when not in use

☐ Yes ☐ No — Exterior lighting illuminates all building entrances

☐ Yes ☐ No — Bollards protect building entrances from vehicle impact

Building Entry And Access Control

☐ Yes ☐ No — Main entrance requires badge authentication for entry

☐ Yes ☐ No — Mantrap interlock prevents both doors opening together

☐ Yes ☐ No — Badge access rights match current staff roles

☐ Yes ☐ No — Terminated staff badges are deactivated promptly

Visitor And Contractor Access

☐ Yes ☐ No — Visitors sign in at reception before entry

☐ Yes ☐ No — Visitors wear visible identification badges inside facility

☐ Yes ☐ No — Visitors are escorted in secure areas at all times

☐ Yes ☐ No — Contractor access is limited to authorized work areas

Data Hall And Rack Security

☐ Yes ☐ No — Data hall doors remain locked during normal operations

☐ Yes ☐ No — Server racks are locked when unattended

☐ Yes ☐ No — Only authorized staff enter data hall areas

☐ Yes ☐ No — Cage doors are locked for colocation customers

Surveillance And Intrusion Monitoring

☐ Yes ☐ No — CCTV cameras cover data hall entrances

☐ Yes ☐ No — CCTV cameras cover loading dock area

☐ Yes ☐ No — CCTV recordings are retained per facility policy

☐ Yes ☐ No — Intrusion alarms are monitored continuously

Security Personnel And Patrols

☐ Yes ☐ No — Security guards are present at main entrance

☐ Yes ☐ No — Security patrols cover perimeter at scheduled intervals

☐ Yes ☐ No — Security staff wear visible identification badges

☐ Yes ☐ No — Patrol logs record checks of secure areas

Incident Records And Emergency Procedures

☐ Yes ☐ No — Security incidents are recorded in incident log

☐ Yes ☐ No — Access control logs are reviewed regularly

☐ Yes ☐ No — Emergency exit routes are clearly marked in data halls

☐ Yes ☐ No — Emergency procedures are posted at security desk

FINAL NOTES

Inspector Comments:

_____

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Inspector Name: _____

Inspector Email: _____

Inspection Date: _____

☐ **I confirm this inspection was completed accurately**

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