

LIBRARY SAFETY & ACCESSIBILITY INSPECTION CHECKLIST

GENERAL INFORMATION

Name: _____

Date: _____

Location: _____

Entrance and Pathways

- Yes No — Main entrance is accessible and free of obstructions
- Yes No — Ramps and handrails are secure and meet standards
- Yes No — Walkways are well-lit and clear of tripping hazards
- Yes No — Automatic door openers are fully functional

Interior Navigation

- Yes No — Aisles between bookshelves are wide enough for wheelchairs
- Yes No — Signage is clear, high-contrast, and includes Braille
- Yes No — Floor surfaces are slip-resistant and in good repair
- Yes No — Seating areas provide designated accessible spaces

Fire and Emergency Safety

- Yes No — Fire extinguishers are visible and recently inspected

- Yes No — Emergency exit signs are illuminated and unobstructed
- Yes No — Smoke detectors and alarms are tested and operational
- Yes No — Evacuation routes are clearly posted and accessible

Equipment and Facilities

- Yes No — Public computers and desks are at accessible heights
- Yes No — Restrooms meet ADA compliance and are clean
- Yes No — Elevators and lifts are operational with current permits
- Yes No — Electrical cords are secured and away from foot traffic

FINAL NOTES

Inspector Comments:

Inspector Name: _____

Inspector Email: _____

Inspection Date: _____

I confirm this inspection was completed accurately