

FIRE DOOR & FIRE DAMPER INSPECTION CHECKLIST

GENERAL INFORMATION

Name: _____

Date: _____

Location: _____

Fire Door Integrity

Yes No — Door leaf and frame are free from holes or breaks

Yes No — Intumescent seals and smoke seals are intact

Yes No — Door gaps are within allowable tolerances

Yes No — Glazing and vision panels are secure and uncracked

Fire Damper Functionality

Yes No — Damper is accessible and free from obstructions

Yes No — Fusible link or detector is clean and operational

Yes No — Damper blades close fully upon activation

Yes No — No rust or corrosion on damper components

Hardware & Mechanisms

Yes No — Self-closing device operates from any angle

Yes No — Latch secures the door firmly in the closed position

- Yes No — Hinges are secure with no missing screws
- Yes No — Panic hardware releases easily without key

Signage & Clearance

- Yes No — Fire door signage is clearly visible and legible
- Yes No — Path of travel is unobstructed on both sides
- Yes No — Inspection labels are updated and attached
- Yes No — No wedges or devices holding the door open

FINAL NOTES

Inspector Comments:

Inspector Name: _____

Inspector Email: _____

Inspection Date: _____

I confirm this inspection was completed accurately