FIRE ALARM & DETECTION SYSTEM INSPECTION CHECKLIST

GENERAL INFORMATION

Name: _____

Date: _____

Location: _____

Control Panel Status

☐ Yes ☐ No — Control panel power supply is connected and stable

☐ Yes ☐ No — All LEDs and display indicators function correctly

☐ Yes ☐ No — System is free of alarm, trouble, or supervisory signals

☐ Yes ☐ No — Fuses and circuit breakers are intact and rated correctly

Initiating Devices

☐ Yes ☐ No — Smoke and heat detectors are clean and unobstructed

☐ Yes ☐ No — Manual pull stations are accessible and undamaged

☐ Yes ☐ No — Duct detectors are properly installed and sampling air

☐ Yes ☐ No — All devices trigger the appropriate alarm signal

Notification Appliances

☐ Yes ☐ No — Horns, bells, and strobes activate upon alarm

☐ Yes ☐ No — Audio evacuation messages are clear and audible

☐ Yes ☐ No — **Visual appliances are unobstructed and visible**

☐ Yes ☐ No — **Sync modules coordinate strobe flashes correctly**

Power & Monitoring

☐ Yes ☐ No — **Backup batteries are fully charged and free of corrosion**

☐ Yes ☐ No — **System transfers to backup power during outage test**

☐ Yes ☐ No — **Alarm signals transmit successfully to monitoring station**

☐ Yes ☐ No — **Phone lines or IP communicators are active and verified**

FINAL NOTES

Inspector Comments:

_____

_____

_____

_____

Inspector Name: _____

Inspector Email: _____

Inspection Date: _____

☐ **I confirm this inspection was completed accurately**

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