

EMERGENCY EXIT & EVACUATION ROUTE INSPECTION CHECKLIST

GENERAL INFORMATION

Name: _____

Date: _____

Location: _____

Exit Signs & Lighting

- Yes No — Exit signs are illuminated and clearly visible
- Yes No — Emergency lighting units function correctly on test
- Yes No — Battery backup systems are operational
- Yes No — Directional arrows point to the nearest exit

Doors & Hardware

- Yes No — Doors open easily without keys or special knowledge
- Yes No — Panic bars and latches operate smoothly
- Yes No — Doors are free from rust, damage, or obstruction
- Yes No — Self-closing devices function properly

Pathways & Corridors

- Yes No — Routes are clear of debris, storage, and clutter
- Yes No — Floor markings are visible and non-slip

Yes No — Width of the pathway meets code requirements

Yes No — No tripping hazards exist along the route

Exterior Discharge

Yes No — Exterior exit path leads to a public way

Yes No — Discharge area is free of snow, ice, or trash

Yes No — Exterior lighting provides adequate visibility

Yes No — Stairs and ramps are stable and have handrails

FINAL NOTES

Inspector Comments:

Inspector Name: _____

Inspector Email: _____

Inspection Date: _____

I confirm this inspection was completed accurately